



National Disaster Risk Management Fund
(A company set up under section 42 of the Companies Act 2017)
Making Pakistan Resilient
TEMPORARY VACANCY ANNOUNCEMENT

NDRMF invites applications from qualified professionals for the following Islamabad-based position on a temporary contract for two (02) months:

Sr.#	Positions	Required Qualification & Experience (TORs available on website www.ndrmf.pk "Career Section")
1.	Resource Person – HR Services (One position) Maximum Age: 60 years Tenure: 02 months Work Methodology: Remote (attend the meetings or discussions on site when needed).	Qualification: (I) Master's degree in Human Resources, Organizational Development, Business Administration, Management or a closely related field. (II) A PhD or advanced research degree in Human Resource Development/OD shall be given an added advantage Experience: (I) 10-15 years of relevant professional experience in HR, Organization Design, Organizational Development or HR Consulting. (II) Demonstrated experience in HR transformation, organizational effectiveness, structural realignment, or high-level HR advisory assignments is required. (III) Direct consulting or advisory experience with International Development Agencies, alongside public and private sector entities, shall be given an added advantage.

Terms & Conditions:

- (i) Applicants **must apply online** through the Application Form available at www.ndrmf.pk/career/ by completing the online application form and uploading scanned copies of their **CV, CNIC, educational and experience certificates** on or before **07th September, 2026**. Hard copies of the application or supporting documents will not be accepted.
- (ii) **For more details, visit the website**

National Disaster Risk Management Fund
05th Floor, EOBI House, Service Road South, G-10 Mauve Area, Sector G-10/4, Islamabad
Website: www.ndrmf.pk | Tel: 051-9108300