



National Disaster Risk Management Fund
A company set up under section 42 of the Companies Act, 2017
Making Pakistan Resilient

TENDER NOTICE

NIT No. SSG-Admin/001/2026.27 (EPADS V2 No. P62009)

Office Repair and Maintenance Services Islamabad

National Disaster Risk Management Fund (hereinafter referred as "NDRMF", "Procuring Agency") is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017, invites e-bids from eligible service provider having established office(s) at Islamabad, duly registered with relevant tax authorities and fulfil all the eligibility & qualification requirements mentioned in the bidding document under Public Procurement Rules, 2004 - **Single Stage One Envelop Procedure**.

2. Bidding document containing detailed terms & conditions for the aforesaid activity may be downloaded (free of cost) from PPRA's Website i.e. www.ppra.org.pk, Fund's website i.e. www.ndrmf.pk and from PPRA's EPAD system v2.0 (www.epads.gov.pk). Bidders are advised to visit during working day/ hours (0900 Hours – 1500 Hours) and examine the Site with prior appointment and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid.

3. Bids must be accompanied by a **Bid Security of PKR 70,000 /-**, in forms provided in the EPADS/Bidding Document, in the name of "*National Disaster Risk Management Fund*". NDRMF NTN is 8949176. Bidders are required to submit their Proposals/bids through PPRA EPAD System V2.0 (www.epads.gov.pk) while original Bid Security Instrument in a sealed envelope be submitted as per following schedule: -

Bids Submission Date & Time	06th August, 2026 at 1000 hours
Bids Opening Date & Time	06th August, 2026 at 1030 hours

4. Bidders are requested to get registered on Public Procurement Regulatory Authority (PPRA) **EPAD System V2.0** (www.epads.gov.pk) to participate in the aforesaid bidding process. In case Government announces any public holiday, e-Bids through EPAD system will be opened/decrypted on next working day on same time, at footer stated address. This notice is also available on Fund's Website i.e. www.ndrmf.pk and PPRA website at www.ppra.org.pk. Notification of the GRC constituted in terms of Rule 48 of PPR-2004 is provided on PPRA EPADS.

Manager (Procurement)
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