



National Disaster Risk Management Fund
(A company set up under section 42 of the Companies Act 2017)
Making Pakistan Resilient

VACANCIES ANNOUNCEMENT

NDRMF requires the services of vibrant & qualified professional for following Islamabad position based on performance-based contract:

Sr.#	Position's	Required Qualification & Experience (TORs available on website www.ndrmf.pk "Career Section")
1.	Manager – Technical Team lead – NatCat Data Centre (One position) Maximum Age: 57 years	Qualification: Minimum 16 Years of Education in GIS & RS, Geo-informatics, Spatial Data Science, Hazard/ NatCat Risk Modeling, GIS Development, and Programming, or related field of study. MS/PhD qualification will be preferred. Experience: Minimum 08 to 10 years of professional experience with a minimum of 03-05 years' industry experience in managing data centers or large-scale GIS/RS based risk assessment projects. Expert in GIS/IT/SDI infrastructure, operating systems, configurations, and IT applications. Prior expertise of similar projects (at least 5 years) in managing GIS / Spatial Data Centers and expert knowledge of Web-GIS, Mobile-GIS, AI, and ML applications.
2.	Deputy Manager – GIS Developer (One position) Maximum Age: 57 years	Qualification: Minimum 16 Years of Education in Geoinformatics, Computer Science, GIS Development and programming or related field of study. Experience: Minimum 06-08 years of professional experience with minimum 02-03 years of relevant expertise. Must have completed a minimum of 03 landmark national and international projects of similar nature. Expert in developing intuitive user interfaces and interactive visualizations for the dashboard using WebGIS technologies, such as JavaScript libraries (e.g., Node, Leaflet, Open Layers), mapping third-party APIs (e.g., Google Maps API), and data visualization tools (e.g., D3.js, Chart.js).
3.	Deputy Manager – Disaster Risk Financing (One position) Maximum Age: 57 years	Qualification: Master's degree in economics, finance or any other related discipline. Experience: (i) At least 08 years of experience of working in disaster risk management, with some level of exposure to designing financing instruments to reduce the impacts of disasters; (ii) At least 5 years of managerial experience, heading a team with proven strong leadership and communication skills, and ability to work cross sector and lead inter disciplinary teams; (iii) Experience in Insurance Industry will be an added advantage.
4.	Assistant Manager – Accounts (One position) Maximum Age: 57 years	Qualification: Chartered Management Accountant/Chartered Accountant/ACCA Qualified or MBA (Finance) from a HEC recognized university. Experience: Minimum of 4 years of relevant professional experience in a reputable chartered accountant firm, large public or private sector organization. Strong verbal and written communication skills in English. Expertise in SAP FICO module management will be an added advantage.

Terms & Conditions:

- (i) Applicants must apply online through the NDRMF Career Portal by completing the application form and uploading their CV, CNIC, educational and experience certificates by **01st April 2026 (1700 hrs)**. Hard copies are not required. **(For Detailed TOR's please visit www.ndrmf.pk/careers).**
- (ii) Incomplete or late applications will not be entertained.
- (iii) Age, qualification, and experience will be calculated as of the application submission date. Only full-time experience will be considered.
- (iv) All degrees must be HEC-verified/equivalent; foreign degrees require HEC equivalence certificates. Selected candidates must provide verified degrees before joining.
- (v) Only shortlisted candidates will be contacted for test/interview after scrutiny.
- (vi) Salary and benefits will be offered as per NDRMF's standards, based on qualifications and experience.
- (vii) Any false information at any stage will lead to disqualification or termination.
- (viii) Appointment is subject to completion of legal and administrative requirements.
- (ix) NDRMF is an equal opportunity employer; females are strongly encouraged to apply.
- (x) NDRMF reserves the right to cancel or defer recruitment at any stage without notice.
- (xi) Employment is full-time, and outside business or professional engagement is not allowed.

HEAD OF HUMAN RESOURCES

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