



National Disaster Risk Management Fund

A company set up under section 42 of the Companies Act, 2017

SELECTION CRITERIA **FOR THE POST OF CHIEF EXECUTIVE OFFICER,** **NATIONAL DISASTER RISK MANAGEMENT FUND.**

Position	Chief Executive Officer
Qualification	• Minimum Master's degree in one of the following disciplines from HEC recognized institution; Business Administration, Public Administration, Finance, Economics, Risk Management, Disaster Management, Environmental Sciences, Natural Resource Management, Insurance or Social Sciences; or • Be a member of a recognized body of professional accountants.
Experience	• Minimum 20 years of professional experience after minimum qualification prescribed above. • At least 5 years' experience in a top leadership role in a large public sector enterprise, financial institution / fund or reputable private organization. • Must demonstrate: ○ Experience in fund mobilization, management, donor financing or development finance, preferably in Disaster Risk Reduction (DRR), Disaster Risk Management (DRM), Climate Finance or Climate Change Adaptation / Mitigation. ○ Track record of engagement with multilateral / bilateral donors (World Bank, Asian Development Bank, UN Agencies and other International Donors etc.) • Preference will be given to the candidates having International exposure in resource mobilization, fund management or development programs.
Competencies	• Strategic & Visionary Abilities: Ability to define and communicate a clear long-term, short-term and yearly business plan with measurable key performance indicators. Proven skills in setting strategic goals aligned with organization's mission/ mandate. Capacity to anticipate industry trends, risks and opportunities etc.



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	• Resource Mobilization: Demonstrated success in fundraising and mobilizing resources from International Development Partners, Donor Agencies and the Private Sector. • Project & Operational Leadership: Extensive experience in project planning, management, and execution within large and operationally intensive organizations. • Fund & Resource Management: Proven expertise in managing large funds, particularly in the areas of Disaster Risk Reduction (DRR), Disaster Risk Management (DRM), Climate Finance or Climate Change Adaptation / Mitigation. • Donor Engagement: Strong and verifiable relationships with international donor agencies and development partners. • Results Orientation: Strong and proven record of achieving measurable outcomes aligned with institutional mandates. • Policy & Governance Knowledge: Solid understanding of national / international development policies, SOE governance frameworks and financial compliances etc. • Stakeholder Management: Ability to negotiate and build alliances across government, private sector and international organizations. • Leadership & Communication: Established track record of strategic leadership, public representation, donor negotiations, organizational transformation and effective stakeholder communication. • Strategic Partnerships: Strong ability to establish and sustain effective partnerships with public/private institutions and donor agencies.
Age Limit	Maximum 62 years as on 31 st October, 2025.
Term	Appointment shall be for a fixed, non-extendable term of three years.
Salary	Market-based, negotiable salary package commensurate with qualifications and experience.
Others	For further details & application submission: • Please visit our website (http://www.ndrmf.pk/career/) to download the application form and Job Description. • Appointment shall be made in accordance with the provisions of State-Owned Enterprises (Governance and Operations) Act, 2023,



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	the State-Owned Enterprises (Ownership and Management) Policy, 2023 and the State-Owned Enterprises (C-Level Appointment) Guidelines, 2024. • Candidate must fully comply with the Fit & Proper Criteria given under Section 16 read with Schedule-IV of the SOEs Act, 2023. • Applications along with detailed CV, a recent Photograph, Educational & Experience Certificates must be submitted by post on the below mentioned address or through email jobs@ndrmf.pk or through National Jobs Portal www.njp.gov.pk latest by 14th November, 2025. • Applications of candidates who have already applied for the position, in response to advertisement published on 12th October, 2025, shall be considered and they need not re-apply.
Note: NDRMF is an equal opportunity employer. Female candidates are strongly encouraged to apply.	