

PRE – BID MEETING MINUTES

Supply, Installation, Configuration, Integration, Maintenance and Technical Support of Data Loss Prevention (DLP) Solution for NatCat Data Centers of NDRMF, Islamabad

File No.: IFB NO. 005/04/NatCat

IFB Published Date: 21st July 2025 – NDRMF's Website and PPRA EPADS
24th July 2025 - Newspapers

Bids Submission Date & Time: 08th August 2025 @ 1000 Hours via PPRA EPADS

Pre-Bid Meeting Date & Time: 30th July 2025 @ 1030 Hours

Pre-Bid Meeting Venue: NDRMF Board Room, 5th Floor EOBI House G-10/4 Islamabad

1. NDRMF's Representations:

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| 1 | Manager (Procurement) | 2 | Deputy Manager (IT) |
| 3 | Deputy Manager (MIS) | | |

2. Bidders' Representations:

Three (3x) Bidders' five (05) representatives participated in the subject Pre-Bid Meeting

3. Proceeding of Meeting:

The Pre-Bid Meeting started with brief introduction and tender specific information. Bidders have actively participated in the meeting and shared several queries related to tender responses preparation & terms in general and special conditions of contract, and Section V: Schedule of Requirement, Technical Specification. All general queries were responded while technical queries were discussed and conveyed to bidders that a refined response with detailed clarification will be shared in the form of meeting minutes. Henceforth, NDRMF response in form of pre-bid meeting minutes are divided into following two sections;

Section 1: Queries related to Tender Preparation and Term & Conditions - General

Section 2: Queries related to Specification and Schedule of Requirements - Technical

Section 1: - Tender Preparation and Terms & Conditions - General:

No.	Bidder Clarification Queries	Bidding Doc. Reference	NDRMF Response
1	Clarification on Performance Security	Section III BDS 38 r/w 43.1	Requirements are clearly indicated and reproduced as below: - The Performance Security (or guarantee) shall be in two phases; Phase-1: 05% of contract value of One Time Cost Component either in form of Bank Guarantee (Form attached in tender document) or Bank Draft/CDR/SDR, which shall be discharged upon operational acceptance of the Solution. Phase-2: 05% of contract value of Technical Support Component either in form of Bank Guarantee (Form attached in tender document) or Bank Draft/CDR/SDR, which shall be discharged upon completion of one year of support period.
2	Clarification on qualification criteria No.(d)	Section III BDS 17 (d)	Said criteria is clearly indicated and is reproduced below: - Bidder must have deployed and implemented at least one (01) proposed DLP solution in Pakistan [proof shall be attached with the e bid(s)].

Section 2: - Queries related to Schedule of Requirements, Specification - Technical

No.	Bidder Clarification Queries	Bidding Doc. Reference	NDRMF Response
1	Details of available hardware and software	Section V: Schedule of Requirements, Technical Specification	Bidder shall clearly indicate in its technical proposal the hardware's complete details required to run the proposed DLP solution. NDRMF will provide the required hardware.
2	Available hardware may not be compatible with certain requirements as indicated in requirement No.19, 23-24 under sub-section (d) of 3.1.	-do-	NDRMF installed hardware are compatible with required DLP Solution as specified in Section V: Schedule of Requirements, Technical Specification.
3	Clarification on Data Classification as indicated in requirement No.1 under sub-section (d) of 3.1.	-do-	NDRMF will provide data classification information to the bidder.
4	Size and format of Data	-do-	Mostly data is structured and estimated size is 10 TB
5	Requirement of Password Cracking is non-compliant as indicated in requirement No.20 under sub-section (d) of 3.1.	-do-	This functionality is required within the DLP solution to be proposed.
6	Email Storage details	-do-	NDRMF is using MS office 365 for email services
7	Capability with used application software, like office 365	-do-	Integration with MS office 365 is required to monitor the emails
8	Whether separate device control will be required to fulfill the requirement of RFP/tender document or you will use existing Endpoint Licenses for this as DLP Solution cannot cover this with Device Control?	-do-	NDRMF do not need a separate device control utility, this functionality is required within the DLP solution.
9	Total number of users are also required for DLP Solution?	-do-	Total number of users required for DLP Solution are 100 as indicated in tender document Section V: Schedule of Requirements, Technical Specification under sub-section (e) 3.1.
10	Whether partial compliance is acceptable to meet the requirement of DLP solution as indicated in tender document Section V: Schedule of Requirements under sub-section (d) of 3.1.?	-do-	No, partial compliance is not acceptable. Proposed DLP Solution shall be fully compliant to NDRMF's requirements as indicated in tender document Section V: Schedule of Requirements under sub-section (d) of 3.1. Bidder shall have to fill, tender document Form No. 3.3 (Technical Compliance Sheet), appropriately and submit with e-bids.

NOTE:

- Bidders' sought clarification information asked through email(s) are also incorporated in these meetings for general information of all prospective bidders. These Pre-Bid Meeting minutes shall be construed as a mandatory part of the bidding document. These meeting minutes supplements subject issued bidding document and where (if any) mentioned supersedes respective clause(s)/section(s)/information(s) of the said issued bidding document.
- Financial impact in line with subject bidding document and these minutes must be incorporated by bidders accordingly.
- The timeline will remain the same, hence shall be strictly followed by bidder. Extension in Bid submission will not be made.