



National Disaster Risk Management Fund
A company set up under section 42 of the Companies Act, 2017
Making Pakistan Resilient

Request for Proposals
Hiring of Technical Support Services
RFP Notice # 002/45/Proc-I

National Disaster Risk Management Fund (NDRMF) is a government-owned not-for-profit company, incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act, 2017, invites Proposals from the potential Individual experts (herein after termed the "Consultant") for following positions. Method of selection will be "Fixed Budget Method" Single Stage Two Envelope Procedure as per Public Procurement Rules, 2004 and Consultancy Regulations, 2010.

S #	Positions
1.	Resilient Infrastructure Engineer (<i>One position</i>)
2.	Urban & Regional Planner (<i>One Position</i>)

The **Request for Proposal (RFP) Document** containing, instructions to the Consultants and the Terms of References for the above mentioned positions can be downloaded (free of cost), by the interested applicants at PPRA's website i.e. www.ppra.org.pk, NDRMF's Website i.e. www.ndrmf.pk and from **PPRA's EPAD**. Further information may be obtained at the address given below during office hours.

3. Proposal submitted against the aforesaid positions must be accompanied by a **Proposal Security Declaration** on the format provided in the RFP Document Section-5.

4. Applicants are required to submit their proposals (*separately for each position*), through **PPRA EPAD System** (www.eprocure.gov.pk) as per following schedule:-

Proposals Submission Date & Time	14 th July 2025 at 1100 hours
Technical Proposals Opening Date & Time	14 th July 2025 at 1130 hours

5. Bidders are requested to get registered on Public Procurement Regulatory Authority (PPRA) **EPAD System** to participate in the aforesaid bidding process. In case Government announces any public holiday, Technical Proposals through EPAD system will be publicly opened/decrypted on next working day on the same time in the presence of the participating companies/their authorized representatives, who may choose to be present. This notice is also available on NDRMF's website i.e. www.ndrmf.pk and PPRA's website at www.ppra.org.pk.

MANAGER PROCUREMENT
National Disaster Risk Management Fund,
5th Floor, EOBI House, Mauve Area G-10/4, Islamabad.
Ph: +92(51)9108300 Ext: 415
Email: muhammad.asif@ndrmf.pk

REQUEST FOR PROPOSAL

HIRING OF TECHNICAL SUPPORT SERVICES

- I- Resilient Infrastructure Engineer
 - II- Urban & Regional Planner
-

DEVELOPMENT OF GUIDELINES FOR RESILIENT INFRASTRUCTURE IN GALIYAT

RFP # 002/45/Proc-I

(Time based)



National Disaster Risk Management Fund (NDRMF)

20th June, 2025

Table of Contents

	Page No
Section 1 - Letter of Invitation.....	3
Section 2 - Instructions to Consultants.....	4
Section 3- Financial Proposal- Standard Form	7
Section 4 - Terms of Reference.....	8
Section 5 – Proposal Securing Declaration-----	10
Section-6 Standard Forms of Contract	11

SECTION-1. LETTER OF INVITATION
National Disaster Risk Management Fund (NDRMF)
RFP No: 002/45/Proc-I
for
HIRING OF TECHNICAL SUPPORT SERVICES

Date: 20th June, 2025

1. This Invitation for submission of Proposals follows the Request for Proposals (RFP) Notice for this assignment which is planned for publication on website of PPRA & NDRMF Issue No. 002/45/Proc-I dated 24th June, 2025.
2. The National Disaster Risk Management Fund (hereinafter shall be termed as “Fund” and/or Procuring Agency”) now invites technical & financial proposals from eligible experts for the positions of “**i) Resilient Infrastructure Engineer and ii) Urban & Regional Planner**”. Further details regarding said services are provided in Section 4 -**Terms of References**.
3. Service Providers will be selected in accordance with **Fixed Budget Method** as per Public Procurement Regulations 2010.
4. The RFP includes the following documents:
 - Section 1 - Letter of Invitation
 - Section 2 - Instructions to Consultants
 - Section 3 - Financial Proposal - Standard Forms
 - Section 4 - Terms of Reference
 - Section 5 - Standard Forms of Contract
5. Applicants are required to submit their Technical & Financial Proposals (separate for each position), prepared in accordance with the RFP document, through **PPRA EPAD System** (www.eprocure.gov.pk) as per following schedule. **Proposal must contain Proposal Securing Declaration as per Section-5 :-**

Proposals Submission Date & Time	14 th July, 2025 at 1100 hours
Technical Proposals Opening Date & Time	14 th July, 2025 at 1130 hours

6. Bidders/Applicants are requested to get registered on Public Procurement Regulatory Authority (PPRA) **EPAD System** to participate in the aforesaid bidding process.

Manager Procurement
National Disaster Risk Management Fund (NDRMF)
EOBI House 5th Floor G-10/4
Islamabad.

SECTION 2. INSTRUCTIOS TO CONSULTANTS

2.1. The selection shall be carried out using “**Fixed Budget Method**” Single Stage Two Envelope Procedure under the Public Procurement Rules, 2004 and Consultancy Regulations, 2010. The proposal shall be prepared and submitted in the following manner:

2.2 Submission of Technical & Financial Proposals (Package—wise) – As per E-Pak Procurement Regulations 2023:-

2.2.1 The Applicants, through EPAD system, shall fill the standard entries of the technical and financial proposals forms and allied sections separately.; However, the Applicants through the system shall encrypt those entries electronically in the form of two encrypted packages with the separate encryption timelines, as configured in the 'system in accordance with the following opening schedule defined in the RFP notice :-

Proposals Submission Date & Time	14 th July, 2025 at 1100 hours
Technical Proposals Opening Date & Time	14 th July, 2025 at 1130 hours

2.2.2 The Procuring Agency shall access the encrypted technical proposal portion through Encrypted Proposal Submission System (EPSS) after lapse of thirty (30) minutes of proposal submission deadline as stated above.

2.2.3 The Procuring Agency shall open the technical proposals at the time and date mentioned in the opening schedule in the presence of the applicants/bidders (who may choose to be present) in accordance with the requirement of Rule 28(2) of the Public Procurement Rules, 2004.

2.2.4 The Procuring Agency shall fill out the entries of the Technical Proposal Opening Sheet generated by the system, and shall post the tender opening sheet and allied record on the system.

2.2.5 After the technical evaluation is completed, the Procuring Agency shall issue the Technical Evaluation Report containing all the information regarding responsiveness or non-responsiveness of the consultant along with the technical scores.

2.2.6 The Procuring Agency shallt access to the encrypted financial proposal portion of the EPSS to the extent of only technically responsive proposals on the time and date configured in the system. The Procuring Agency shall fill out the entries of the Financial Proposal Opening Sheet generated by the system, and shall post the tender opening sheet and allied record on the system. The Procuring Agency shall ensure that the financial proposals remain encrypted in the system which are technically non-responsive, unless specifically required by the Authority for determining any trends or for the purpose of some investigation or inquiry.

2.3 Prices, Taxes and Proposals Validity Period

The price/fee against the services must be quoted in Pakistani rupees including all applicable taxes. Government taxes as per prescribed rates shall be applicable. Proposal Validity period shall be **60 Days**

2.4. Language

The Proposals must be prepared in English language.

2.5. Disqualification

Proposals are liable to be rejected if:-

- i. Proposals are found conditional or incomplete in any respect.
- ii. There is any deviation from the Instructions to Consultant.
- iii. Multiple rates are quoted.
- iv. Proposal made through Fax / E-mail / Cable / Telex.
- v. If the applicant was found to have any conflict of interest as per Public Procurement Rules.

2.6. Rights Reserved

NDRMF reserves full rights to accept or reject any or all Proposals, as per Public Procurement Rules.

2.7 Assignment schedule

The consultant after award of contract shall provide services as outlined in Term of Reference (ToRs) till completion of the contract. Duration of assignment (for both packages/positions) will be **03 Months** from the date of signing of contract. Terms of Reference (TORs) are provided under **Section-4** of RFP document.

2.8. Selection under Fixed Budget

2.9.1 The total available budget for this Fixed-Budget assignment is: Package/Position-1= Rs. 500,000/- (inclusive of all other allied charges & applicable taxes) Package/Position-2 Rs. 500,000/- (inclusive of all other allied charges & applicable taxes). Proposals exceeding the total available budget will be rejected. Applicants shall provide separately, their best technical and financial proposals (package/position wise) via EPAD within the budget. Furthermore, the applicants shall provide breakdowns of their costs through SECTION-3 FINANCIAL PROPOSAL - STANDARD FORM.

2.8.2 All proposals that exceed the indicated budget shall be rejected and the applicant who has submitted the highest ranked technical proposal among the rest shall be selected and invited to discuss further details for concluding the contract.

2.8.3 Evaluation of Technical Proposals

The technical Proposals shall be evaluated as per criteria mentioned below The financial proposal of only technically qualified applicant(s) shall be opened.

Mandatory Criteria for both Positions:-

- i. Copy of tax registration and proof of ATL.
- ii. An affidavit on judicial stamp paper to the effect that the applicant has never been blacklisted by any Government/ semi-government organization or international donor agency.
- iii. Undertaking that the information provided is correct and nothing is concealed

Evaluation Criteria:-

S.No	Criteria	Description	Max. Marks
Package/Position-1:- Resilient Infrastructure Engineer – National (01)			
1.1	Qualification	Minimum 16 Years of Education in Civil Engineering, Urban & Regional Planning, Risk Management, Development Planning or a related field. A PhD or other advanced degrees will be an added advantage.	20
1.2	Experience	Minimum 20 years' of relevant professional experience with 10 years' of specific experience in similar roles, preferably related to disaster risk management, climate change sectors.	40
1.3	Knowledge & Skills	Relevant practical Knowledge	20
		Excellent communication, writing and presentation skills.	10
		Strong analytical and problem-solving skills	5
		Ability to work collaboratively with diverse teams and stakeholders	5
Total points for the above criteria 100 Marks The minimum score required to pass is: 70 Marks			
Package/ Position-2:- Urban & Regional Planner – National (01)			
2.1	Qualification	Minimum 16 Years of Education in Urban & Regional Planning, Disaster Risk Management, Development Planning or a related field. A PhD or other advanced degrees will be an added advantage. Valid PCATP registration is desirable.	20

2.2	Experience	Minimum 20 years' of relevant professional experience with 10 years' of specific experience in similar roles, preferably related to disaster risk management, climate change sectors.	40
2.3	Knowledge & Skills	Relevant Practical knowledge	20
		Excellent communication, writing and presentation skills.	10
		Strong analytical and problem-solving skills	5
		Ability to work collaboratively with diverse teams and stakeholders.	5
Total points for the above criteria 100 Marks The minimum score required to pass is: 70 Marks			

Important Notes:-

i- **Copies of Qualification and experience certificates** in support of the technical qualification of the applicants (for both positions) as required above must be provided

ii- To ascertain candidates' performance on the aforesaid parameters face to face interaction will also be conducted (if required)].

2.10. CLARIFICATION OF THE TENDER DOCUMENT

The prospective applicants may solicit clarification of the RFP Document or other queries related to the assignment at muhammad.asif@ndrmf.pk, within Seven (07) days of issuance of RFP in writing/email. The clarification and its replies will be shared with all prospective applicants. Late and irrelevant queries will not be entertained.

SECTION-3 FINANCIAL PROPOSAL - STANDARD FORM

Financial Proposal

Name of Applicant: _____

Position Applied for : _____

Item	Total Cost PAK Rs.
A) Breakdown of Fee of the Consultant	
A1- Daily Rate	
A2- Consultant's total remuneration/rates for the period of three (03) months*	
A3- Travel /Lodging/Misc etc (lump-sum)	
Sub- Total -1 (A2+A3)	
B) Indirect Tax (GST)	
<u>Total Cost of Financial Proposal including all applicable Taxes (sub total 1 + B)</u>	

*** One person-month is equivalent to 22 working days**

SECTION-4 TERMS OF REFERENCE (TORS)

Position-1

- a) **Position Title:** Resilient Infrastructure Engineer (National)
b) **No of Position(s):** One (01)
c) **Duration:** 03 Months – starting with the date of signing of the contract
d) **Location:** Islamabad (occasional visits to field, if required)
e) **Work Methodology:** Time-based (Monthly remuneration based on agreed Tasks)
f) **Reporting:** Manager DRR / Consultant (Dev Plans - GDA)

A. Purpose of the Role / Scope of work:

For any evidence-based socio-economic planning and formulating development programs thereof for a region like Galiyat, the availability of reliable baseline data and information is a pre-requisite. The available data provided by Galiyat Development Authority (GDA), reflects gloomy picture of socio-economic conditions particularly related to health, education, sanitation, social welfare and overall development situation in Galiyat as compared to other parts of the province. However, few initiatives have already in place like land use plan of Abbottabad district developed by The Urban Policy Unit-KP contains the Galiyat Region as well. However, policy of a big-push investment in climate change scenario with multipronged approach is necessary to pool the resources on innovative modes to speed up the resilient development process and improve the socio-economic indicators of the residents of Galiyat in next five years.

Galiyat has the potential for Eco Tourism as well, which requires the provision of world class tourism facilities to attract the national and foreigner tourists. In order to have such development at a greater pace on sustainable grounds while ensuring the improvement of socio economic indicators through green economy in Galiyat, a resilient planning and implementation while taking into consideration the elements of disaster risk reduction and climate change mitigation is urged so that the conserved areas and eco-tourism can go hand in hand.

In lieu of above, a comprehensive 5-Years Galiyat Area Sustainable Development Plan is in progress. To complement the planning, two aspects are being explored and reported for future reference and practice i.e.

- i. A comprehensive report on climate resilient infrastructure status and requirements in Galiyat Region
- ii. Risk sensitive land use zoning and a detailed plan to ensure future development are in safe area
- iii. Guidelines for resilient infrastructure development in Galiyat Region (GDA)

The basic theme while developing the land use and zoning plans and the guidelines would be to reduce exposure to hazards (like earthquakes, floods, water scarcity etc.), minimizing vulnerability of people and property, wise management of land resource, environment conservation and ensuring disaster risk reduction and climate change adaptation. For the purpose of compiling Galiyat specific resilient infrastructure guidelines, the Non-Consulting

services of an expert urban planner are required to support the NDRMF team working on the Galiyat Development Plan.

B. Duties / Responsibilities of Resilient Infrastructure Engineer / Planner:

- 1) Provide support for consultations / on-line consultations with the relevant departments and organizations in KP / Galiyat / Abbottabad to build understanding of the needs of resilient infrastructure.
- 2) Provide support to the NDRMF team for compilation baseline report and the guidelines for Resilient **Infrastructure Development Guidelines for Galiyat** along with references of national and international standards as applicable to the context of Galiyat. The guidelines would cover all types of developments either in public or non-public sector.
- 3) Provide support on related tasks (like briefs, presentations, etc.), assigned by the NDRMF Team.

C. Knowledge / Skills / Qualifications / Experience:

- a) Minimum 16 Years of Education in Civil Engineering, Urban & Regional Planning, Risk Management, Development Planning or a related field. A PhD or other advanced degrees will be an added advantage.
- b) Minimum 20 years' of relevant professional experience with 10 years' of specific experience in similar roles, preferably related to disaster risk management, climate change sectors.
- c) Excellent communication, writing and presentation skills.
- d) Strong analytical and problem-solving skills.
- e) Ability to work collaboratively with diverse teams and stakeholders.

Duration and Timeline

Three (03) months from the date of signing of the Contract based on agreed tasks and timelines.

Position-2

g) Position Title:	Urban & Regional Planner (National)
h) No of Position(s):	One (01)
i) Duration:	03 Months – starting with the date of signing of the contract
j) Location:	Islamabad (occasional visits to field, if required)
k) Work Methodology:	Time-based (Monthly remuneration based on agreed tasks)
l) Reporting:	Manager DRR / Consultant (Dev Plans - GDA)

A. Purpose of the Role / Scope of work:

For any evidence-based socio-economic planning and formulating development programs thereof for a region like Galiyat, the availability of reliable baseline data and information is a pre-

requisite. The available data provided by Galiyat Development Authority (GDA), reflects gloomy picture of socio-economic conditions particularly related to health, education, sanitation, social welfare and overall development situation in Galiyat as compared to other parts of the province. However, few initiatives have already in place like land use plan of Abbottabad district developed by The Urban Policy Unit-KP contains the Galiyat Region as well. However, policy of a big-push investment in climate change scenario with multipronged approach is necessary to pool the resources on innovative modes to speed up the resilient development process and improve the socio-economic indicators of the residents of Galiyat in next five years.

Galiyat has the potential for Eco Tourism as well, which requires the provision of world class tourism facilities to attract the national and foreigner tourists. In order to have such development at a greater pace on sustainable grounds while ensuring the improvement of socio economic indicators through green economy in Galiyat, a resilient planning and implementation while taking into consideration the elements of disaster risk reduction and climate change mitigation is urged so that the conserved areas and eco-tourism can go hand in hand.

In lieu of above, a comprehensive 5-Years Galiyat Area Sustainable Development Plan is in progress. To complement the planning, two aspects are being explored and reported for future reference and practice i.e.

- iv. A comprehensive report on climate resilient infrastructure status and requirements in Galiyat Region
- v. Risk sensitive land use zoning and a detailed plan to ensure future development are in safe area
- vi. Guidelines for resilient infrastructure development in Galiyat Region (GDA)

The basic theme while developing the land use and zoning plans and the guidelines would be to reduce exposure to hazards (like earthquakes, floods, water scarcity etc.), minimizing vulnerability of people and property, wise management of land resource, environment conservation and ensuring disaster risk reduction and climate change adaptation. For the purpose of compiling Galiyat specific resilient infrastructure guidelines, the Non-Consulting services of an expert urban planner are required to support the NDRMF team working on the Galiyat Development Plan.

B. Duties / Responsibilities of Urban and Regional Planner:

- 4) Provide support for consultations / on-line consultations with the relevant departments and organizations in KP / Galiyat / Abbottabad to build understanding of the needs of resilient development planning.
- 5) Provide support to the NDRMF team for compilation baseline report and development of **Risk Sensitive Zoning Plan and Detailed Land Use Plan for Galiyat Region** (GDA Boundary) based on references from national and international standards as applicable to the context of Galiyat. Reports explaining both the zoning and land use plans will be developed as part of the assignment.
- 6) Provide support on related tasks (like briefs, presentations, etc.), assigned by the NDRMF Team.

C. Knowledge / Skills / Qualifications / Experience:

- f) Minimum 16 Years of Education in Urban & Regional Planning, Disaster Risk Management, Development Planning or a related field. A PhD or other advanced degrees will be an added advantage. Valid PCATP registration is desirable.
- g) Minimum 20 years' of relevant professional experience with 10 years' of specific experience in similar roles, preferably related to disaster risk management, climate change sectors.
- h) Excellent communication, writing and presentation skills.
- i) Strong analytical and problem-solving skills.
- j) Ability to work collaboratively with diverse teams and stakeholders.

Duration and Timeline

Three (03) months from the date of signing of the Contract based on agreed tasks and timelines.

SECTION 5

Proposal Securing Declaration

[The Consultant shall fill in this Form in accordance with the instructions indicated.]

Date: *[insert date (as day, month and year)]*

Proposal No.: *[insert number of Proposal process]*

Alternative No.: *[insert identification No if this is a Proposal for an alternative]*

To: *[insert complete name of Procuring Agency]*

I the undersigned, declare that:

I understand that, according to your conditions, Proposals must be supported by a Proposal Securing Declaration.

I accept that I will automatically be suspended from being eligible for Bidding in any contract with the Procuring Agency for the period of time as determined by the Authority if we are in breach of our obligation(s) under the Proposal conditions, because we:

- (a) have withdrawn or modified our Proposal during the period of Proposal Validity specified in the Form of Proposal;
- (b) Disagreement to arithmetical correction made to the Proposal price; or
- (c) having been notified of the acceptance of our Proposal by the Procuring Agency during the period of Proposal Validity, (i) failure to sign the contract if required by Procuring Agency to do so or to comply with any other condition precedent to signing the contract specified in the RFP Documents.

I understand this Proposal Securing Declaration shall expire if I am not the successful Service Provider, upon the earlier of (i) our receipt of your notification to us of the name of the successful Service provider; or (ii) twenty-eight (28) days after the expiration of our Proposal.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of *[insert legal capacity of person signing the Proposal Securing Declaration]*

Name: *[insert **complete name of person signing the Proposal Securing Declaration**]*

Dated on _____ day of _____, _____ *[insert **date of signing**]*
Seal (where appropriate)

SECTION-6
STANDARD FORM OF CONTRACT

Time based Contract

**CONTRACT FOR INDIVIDUAL
CONSULTANT'S SERVICES (INDIVIDUAL CONSULTANT)**

Time Based

Contract No. # : 002/45/Proc-I

Consulting Services : Hiring of Technical Support Services

Client/Implementing Agency : National Disaster Risk Management Fund

Country : Pakistan



NATIONAL DISASTER RISK MANAGEMENT FUND
(A Company set up under Section 42 of Companies Act, 2017)

CONTRACT AGREEMENT

Technical Support Services- Position---

Time based Contract

THIS CONTRACT ("Contract") is entered on this --- day of the month of----**2025**, by and between **National Disaster Risk Management Fund** (hereinafter shall be referred to as "Fund") having its principal place of business, at 5th Floor, EOBI House, Mauve Area, G-10/4, Islamabad, and **Mr. -----**(hereinafter shall be referred to "the Consultant") residing at -----[CNIC No.-----].

NOW THEREFORE THE PARTIES hereby agree as follows:

1.	Services	The Consultant shall perform the services specified as assigned by the Fund during the contract agreement.
2.	Term	The Consultant shall perform the Services, commencing from ---,2025 ended at completion of three (03) months or any other period as may be subsequently agreed by the parties in writing.
3.	Payments	A. <u>Ceiling</u> For Services rendered pursuant to Annex A , Fund shall pay the Consultant a Lump-sum amount not to exceed a ceiling of Pak. Rs. -/- (Pak. Rs. only) (Inclusive of taxes applicable on Consulting Services) . This amount has been established based on the understanding that it includes all of the Consultant's per month costs as well as any tax obligation that may be imposed on the Consultant. The payments made under the Contract as defined in sub-paragraph B below.
		B. <u>Services Fee (Per month)</u> Fund shall pay the services provider for Services rendered on per month basis as per schedule specified in Annex B viz. "Payment Schedule". Each month shall be deemed to be of 22 working days The Consultant shall follow the same working hours and working days as observed by the Fund and shall not be entitled to paid over-time.
		C. <u>Payment Conditions</u> Payment shall be made in Pak. Rs. not later than thirty (30) days following submission of monthly invoices along with the monthly activity report, to the Coordinator designated in paragraph 4, subject to approval of the monthly activity report".
4.	Project Administration	A. <u>Coordinator</u> The Fund designates ---- as Fund's Coordinator for the given functions. The Coordinator shall be responsible for the coordination of activities under this Contract, besides acceptance and approval of the

		<p>reports and other deliverables by the Consultant besides, obtain approvals from the Competent Authority. The Consultant shall be responsible for the coordination and performing activities under the Contract, as instructed by the Fund's designated Coordinator.</p> <p><u>B. Records and Accounts</u></p> <p>The Consultant shall keep accurate and systematic records and accounts in respect of the Services, which will clearly identify all charges and expenses. The Fund reserves the right to audit, or to nominate a reputable accounting firm to audit, the Consultant's records relating to amounts claimed under this Contract during its term and any extension, and for a period of three months thereafter.</p> <p>The Consultant shall permit the Fund to inspect all accounts, records and other documents relating to this contract</p>
5.	Performance Standard	The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity.
6.	Confidentiality	The Consultants shall not, during the term of this Contract and after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the Fund's business or operations without the prior written consent of the Fund.
7.	Ownership of Material	Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the Fund under the Contract, shall belong and remain the property of the Fund. The Consultant may retain a copy of such documents and software with written approval of the Fund.
8.	Consultant not to be engaged in certain activities	The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.
9.	Insurance	The Consultant shall be responsible for taking out any appropriate insurance coverage.
10.	Assignment	The Consultant shall not assign this Contract or subcontract or any portion of it without the Fund's prior written consent.
11.	Law governing contract and language	The Contract shall be governed by the laws of Islamic Republic of Pakistan, and the language of the Contract shall be English.
12.	Dispute Resolution	Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration Act of 1940 in accordance with laws of the Islamic Republic of Pakistan.

13.	Termination	<p><u>By Fund</u></p> <p>The Fund may terminate this Contract by not less than fourteen (14) days written notice to the Consultant to be given after the occurrence of any of the events specified below:</p> <ul style="list-style-type: none"> a) If the Consultant does not remedy a failure in the performance of his/her obligations under the Contract, within fourteen (14) days after being notified or within any further period as the Fund may have subsequently approved in writing; b) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than fourteen (14) days; c) If the Consultants, in the judgment of the Fund, has engaged in corrupt or fraudulent practices in competing for or in executing the Contract; or d) If the Fund, in its sole discretion, decides to terminate this Contract. <p>By Consultant</p> <p>The Consultant may terminate this Contract, by not less than fourteen (14) days' written notice to the Fund, such notice to be given after the occurrence of any of the events specified as follows:</p> <ul style="list-style-type: none"> a) If the Fund fails to pay any monies due to the Consultant pursuant to this Contract and not subject to dispute pursuant to Clause 12 within fourteen (14) days after receiving written notice from the Consultant that such payment is overdue; or b) If, as the result of Force Majeure or incapacity, the Consultant is unable to perform a material portion of the Services for a period of not less than fourteen (14) days.
14.	Modifications or variations	<ul style="list-style-type: none"> a) Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party. .
15.	Relationship	<p>The parties are independent contractors to each other. Nothing in this Agreement shall be constructed to create a partnership, joint venture or agency relationship between the parties.</p>

FOR AND ON BEHALF OF THE FUND

FOR THE Technical Support Staff

Bilal Anwar
CEO

[-----]
as Services Provider

List of Annexes

Annex A: Terms of Reference and Scope of Service

Annex B: Cost Table & Payment Schedule