

## PRE – BID MEETING MINUTES

### Upgradation of NATCAT Data Centre' Multiple IT Equipment – Islamabad

<b>Lot No. 01</b>	Upgrading UPS Backup time of Installed Racks – No. 005/02/NatCat
<b>Lot No. 02</b>	Upgrading RAM Capacity of Installed Servers – No. 005/03/NatCat

**File No.:** IFB NO. 002/31/Proc-2

**IFB Published Date:** 17<sup>th</sup> May 2025 – PPRA EPADS,  
19<sup>th</sup> May 2025 – Print Media, NDRMF Website, and PPRA Website –  
TS562756E

**Bids Submission Date & Time:** 04<sup>th</sup> June 2025 @ 1000 Hours via PPRA EPADS

**Pre-Bid Meeting Date & Time:** 27<sup>th</sup> May 2025 @ 1030 Hours,

**Pre-Bid Meeting Venue:** NatCat Data Center, SINES Building NUST H-12, Islamabad

#### 1. NDRMF's Representations:

- |   |                            |   |                     |
|---|----------------------------|---|---------------------|
| 1 | Manager (Procurement)      | 2 | Deputy Manager (IT) |
| 3 | Deputy Manager (IT-NatCat) |   |                     |

#### 2. Bidders' Representations:

Three (3x) Bidders four (04) representatives participated in the subject Pre-Bid Meeting

#### 3. Proceeding of Meeting:

The Pre-Bid Meeting started with brief introduction and tender specific information. Bidders have actively participated in the meeting and shared several queries related to tender responses preparation & terms in general and special conditions of contract, and Section V: Specification and Schedule of Requirement. All general queries were responded while technical queries were discussed and conveyed to bidders that a refined response with detailed clarification will be shared in the form of meeting minutes. Henceforth, NDRMF response in form of pre-bid meeting minutes are divided into following two sections;

Section 1: Queries related to Tender Preparation and Term & Conditions - General

Section 2: Queries related to Specification and Schedule of Requirements - Technical

#### Section 1: - Tender Preparation and Terms & Conditions - General:

No.	Bidder Clarification Queries	Bidding Doc. Reference	NDRMF Response
1	Should there be separately financial and technical Bids?	Section I	Based on their expertise and qualification, bidders can participate in either or both Lots, however it shall be separately applied on EPADS. Bidding shall be conducted in line with the Single Stage One Envelope procedure of the Public Procurement Rules 2004, and E-PADS Regulation 2023 wherein you are required to prepare both Financial and Technical proposal/credentials, duly signed and stamped by authorized officials; which shall be scanned in good readable in a single PDF file and uploaded on PPRA EPADS ( <a href="http://www.eprocure.gov.pk">www.eprocure.gov.pk</a> ) while original Form – 4 of Bid Securing Declaration of respective Lot shall be submitted in IFB Notice stated Address.

No.	Bidder Clarification Queries	Bidding Doc. Reference	NDRMF Response
2	Required submission of document for evaluation of eligibility and qualification.	ITB No.11.1 r/w BDS No.11	The tender document (TD) has clearly indicated in BDS No.11 and BDS No.17 (Page No.33/69 of TD) the required documents to be submitted for evaluation of eligibility and qualification. Apropos above, bidders must submit duly filled, signed and stamped all responses schedules clearly indicated at 39/69 of TD while special attentions shall be given to Technical Compliance Sheet(s) at (Section VI Form 3.2 and 3.3 on page 43-44/ 69).
3	Bidder's Authorization	BDS No.25 r/w ITB No.21.2	Corresponding instructions are clearly indicated in BDS No.25 at page#34/69 of tender document.
4	Manufacturer's Authorization Letter (MAL) and/or bidder's dealership details	BDS No.17 r/w ITB No.13.3.b	Corresponding eligibility and qualification criteria will remain the same, reproduced for more clarity;  <i>e. Bidder(s) must be Gold partner with OEM for Lot No.2, while for Lot No.1 bidder must be authorized distributor/partner with OEM, documentary evidence to be submitted separately for corresponding Lot applied.</i>  <b>It is prudent to note that only successful bidder(s) will have to submit MAL for respective Lot at the time of signing of contract agreement.</b>
5	Enhanced delivery period for both Lots.	Section V: Specifications and Schedule of Requirements	Reference to corresponding section of the bidding document, delivery timeline/deadline for both Lots were thirty (30) days from the signing of contract agreement. <b>Revised delivery timeline/deadline for both Lots are sixty (60) days from the signing of contract agreement.</b>
6	Request for Bid Submission date and time's extension	BDS No.28 r/w ITB No.23.1	The deadline for Bid submission will remain the same, reproduced as follows: -  a) Day: Wednesday b) Date: 04 <sup>th</sup> June, 2025 c) Time:1000 Hours

## Section 2: - Queries related to Specification and Schedule of Requirements - Technical

No.	Bidder Clarification Queries	Bidding Doc. Reference	NDRMF Response
1	Lot No. 2: Server Tag No. of Servers	Section V: Specifications and Schedule of Requirements	Serial No/Service Tags of Dell VxRail VP760, 6x servers, are as under: - D321014, CLQ0014, 3JD0014, HS00014, 2JD0014, GS00014
2	Status of Warranty	-do-	<b>For Lot No.1 (Batteries)</b> , the warranty period will remain the same i.e. Minimum One Year from the date of acceptance by NDRMF.  <b>For Lot No.2 (RAM)</b> , as per the corresponding section of the tender document, the required warranty for RAMs is 3 years from the date of its acceptance by NDRMF. <b>However, to comply with the industry's best practices, it is hereby confirmed that the warranty period for an additional no. of RAMs will be tied up/aligned with the existing warranty period of corresponding components from OEM.</b>

No.	Bidder Clarification Queries	Bidding Doc. Reference	NDRMF Response
3	Lot No.2: What is exact no. of required RAMs.	-do-	No. of Servers: 6x No of RAMs required per server: 24 Size of each RAM: 64 GB Total RAMs required for 6 x servers: <b>144</b>
4	Lot No.2: Proposing local RAMS	-do-	Local RAMs shall not be quoted unless duly aligned with OEM's requirement of void warranty of already installed components.
5	Lot No.1: Bidder asked that as per their understanding, there are two racks, each equipped with a 10KVA UPS and currently using 16 batteries of 9Ah capacity. We understand that the scope involves replacing these with 16 batteries of 100Ah capacity per UPS. Kindly confirm if this is correct.	-do-	No replacement of batteries is required. Instead NDRMF needs to enhance the battery backup as per specifications and quantities mentioned in the <i>Section V: Specification and Schedule of Requirements</i> .
6	Lot No. 1: Is there sufficient space to accommodate two battery racks with 32 batteries of 12V-100Ah capacity (i.e., 16 x 100Ah batteries per rack/UPS)?	-do-	Additional batteries as per <i>Section V: Specification and Schedule of Requirements</i> are required along with a battery container/ battery bank. There is no space in existing racks for additional battery backup.
7	Lot No.1: Can you please confirm if the UPS chargers are compatible with 100Ah batteries? If not readily available, we request you to kindly confirm this with the UPS vendor (Atom).	-do-	It is the bidder's responsibility to ensure that the provided batteries are compatible with the existing UPS.
8	Lot No.1: Whether representatives from the UPS vendor be present on-site during the battery replacement to ensure proper UPS configuration and to avoid any compatibility or operational issues.	-do-	Firstly, it is reiterated that it's not replacement of batteries rather additional batteries are required as per <i>Section V: Specification and Schedule of Requirements</i> . NDRMF can align OEM (Atom) representatives for this activity if required.

**NOTE:**

- Bidders' sought clarification information asked through email(s) are also incorporated in these meetings for general information of all prospective bidders. These Pre-Bid Meeting minutes shall be construed as a mandatory part of the bidding document. These meeting minutes supplements subject issued bidding document and where (if any) mentioned supersedes respective clause(s)/section(s)/information(s) of the said issued bidding document.
- Financial impact in line with subject bidding document and these minutes must be incorporated by bidders accordingly.
- The timeline will remain the same, hence shall be strictly followed by bidder. Extension in Bid submission will not be made.