



National Disaster Risk Management Fund
A company set up under section 42 of the Companies Act, 2017
Making Pakistan Resilient

IFB No.004/25/IT

INVITATION TO e-BIDS

**Renewal and Purchase of Software's Annual Licenses
(Microsoft Office 365, Visio, Project and Power BI)**

National Disaster Risk Management Fund (hereinafter shall be termed as "NDRMF" & "Client") is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017, invites e-Bids from the eligible Bidders registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue and fulfil the eligibility & qualification requirements for providing services for **"Renewal and Purchase of Multiple Software's Annual License"** to NDRMF as per terms & conditions mentioned in the Bidding Documents. Procurement Method will be "National Competitive Bidding" – Single Stage - One Envelope as per Public Procurement Rules, 2004.

2. Bidding document containing detailed terms & conditions for the aforesaid activity may be downloaded (free of cost) from PPRA's Website i.e. www.ppra.org.pk, Fund's website i.e. www.ndrmf.pk and from PPRA's EPAD system (www.eprocure.gov.pk).

3. Bidders are requested to get registered on Public Procurement Regulatory Authority (PPRA) EPAD System (www.eprocure.gov.pk) to participate in the aforesaid bidding process. Bidders are required to submit their **e-Bids** through PPRA EPAD System (www.eprocure.gov.pk) and only Bid Securing Declaration (Form-4) in original (for record only) to be submitted at below footer stated address as per following schedule:-

Bids Submission Date & Time	03 rd July, 2025 at 1000 hours
Bids Opening Date & Time	03 rd July, 2025 at 1030 hours

4. Substance of the Bid will be considered which are submitted via EPAD System (www.eprocure.gov.pk). In case Government announces any public holiday Bids through EPAD system will be publicly opened/decrypted on next working day on same time in the presence of the participating companies/ their authorized representatives, who may choose to be present. This notice is also available on Fund's Website i.e. www.ndrmf.pk and PPRA website at www.ppra.org.pk.

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