



National Disaster Risk Management Fund
*A company set up under section 42 of the Companies Act,
2017*
Making Pakistan Resilient

002/32/Proc-2

INVITATION TO BIDS

**SUPPLY OF IT ACCESSORIES & PRINTERS' CONSUMABLES AND
ZOOM PRO LICENSE SUBSCRIPTION**

National Disaster Risk Management Fund (hereinafter referred as "NDRMF", "Procuring Agency") is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017, invites e-bids from the eligible firm, for supply of IT Accessories and Zoom Pro License in Islamabad vide following Lots, having established office(s), duly registered with relevant tax authorities, and fulfill all eligibility & qualification requirements mentioned in the bidding document under Public Procurement Rules, 2004 - **Single Stage One Envelop Procedure**;

Lot No. 01	IT Accessories and Printers' Consumables – No. 004 / 20 / IT
Lot No. 02	Zoom Pro License Annual Subscription – No. 004 / 17 / IT

2. Bidding document containing detailed terms & conditions for the aforesaid activity may be downloaded (free of cost) from PPRA's website i.e. www.ppra.org.pk, Fund's website i.e. www.ndrmf.pk and from PPRA's EPAD system (www.eprocure.gov.pk).

3. Bidders are requested to get registered on Public Procurement Regulatory Authority (PPRA) EPAD System (www.eprocure.gov.pk) to participate in the aforesaid bidding process. Bidders are required to submit their **e-Bid** for either Lot or separately for both Lots through PPRA EPAD System (www.eprocure.gov.pk) and only Bid Securing Declaration in original (for record only) to below footer stated address as per following schedule:-

Bids Submission Date & Time	16 th June, 2025 at 1200 hours
Bids Opening Date & Time	16 th June, 2025 at 1230 hours

4. Substance of the Bid will be considered which are submitted via EPAD System (www.eprocure.gov.pk). In case Government announces any public holiday Bids through EPAD system will be publicly opened/decrypted on next working day on same time in the presence of the participating companies/ their authorized representatives, who may choose to be present. This notice is also available on Fund's Website i.e. www.ndrmf.pk and PPRA website at www.ppra.org.pk.

Manager (Procurement)
National Disaster Risk Management Fund (NDRMF)
EOBI Building, 5th Floor, G-10/4, Islamabad
Telephone No. 92(51) 9108300- 415
Muhammad.asif@ndrmf.pk