

Final Evaluation Report

Fixed Budget Selection

HIRING OF CONSULTANT – DEVELOPMENT PLANS

RFP # 22/08/NDRMF-P&OG/2024

(Individual Consultant)



07th November, 2024

National Disaster Risk Management Fund

Final Evaluation Report

- 1.1 Name of country Islamic Republic of Pakistan
- 1.2 Client:
 (a) name National Disaster Risk Management Fund
 (b) address, phone, facsimile EOBI Building, 5th Floor, G-10/4, Islamabad.
Phone: - +92(51) 9108300.
Email: muhammad.asif@ndrmf.pk
- 1.3 Type of assignment **HIRING OF CONSULTANT – DEVELOPMENT PLANS**
- 1.4 Method of selection: Fixed Budget Selection
- 1.5 Request for Proposals:
 (a) publication on Public Procurement Authority and NDRMF Websites Yes
 (b) publication in national newspaper(s) Yes
 (c) number of responses Two (02)
- 1.6 Request for Proposal Notice Publication date 7th September, 2024
- 1.8 Amendments and clarifications to the RFP (describe) N/A.
- 1.9 Contract Type: Time Based Contract (Per month remuneration)
- 1.10 Proposal submission:
 (a) Envelope (Technical& Financial) Two envelopes (Technical and Financial proposals in separate sealed envelopes)
 (b) Proposals submission Date: 30th September, 2024 Time: 1100 hours
- 1.11 Opening of Technical Proposals by Procurement committee Date: 30th September, 2024 Time 1130 hours
- 1.12 Number of proposal submitted Two (02)
- 1.13 Evaluation committee:
 Members' names and titles 1) Manager F&A (Chairman)
 2) Manager Procurement (Member/Secretary).
 3) Manager DRR (Member)
- 1.14 Proposal validity period 60 Days
- 1.15 Criteria, and point system for the evaluation of the Technical Proposals:

Sr. No	Criterion	Max. Marks
1.	At least 16 Years of Education in Finance, Economics, Business Administration, Risk Management or a related field of study. A PhD or other advanced degrees with specific research focused on modeling will be an added advantage. <i>(Copy of degree must be provided)</i>	20

Sr. No	Criterion	Max. Marks
2	At least 25 years' of professional experience with 15 years' of specific experience in Planning, development, financial management, climate finance, monitoring or a similar role, preferably in the fields of disaster risk management, climate change sectors (<i>Provide the documentary evidence to establish said experience.</i>)	20
3	Physical Verification of Qualification and Experience	60
3.1	Expertise in designing and implementing development projects, development instruments and mechanisms for disaster risk reduction	20
3.2	Strong expertise in funding mobilization and partnership building in public and private sector	10
3.3	Proficiency in financial analysis and modeling tools	10
3.4	Excellent communication and interpersonal skills and Strong analytical and problem-solving skills	5
3.5	Strong project management skills with the ability to manage multiple initiatives simultaneously	5
3.6	Exceptional writing and presentation skills	5
3.7	Ability to work collaboratively with diverse teams and stakeholders	5
Total (1+2+3)		100

The minimum technical score required to pass is : 70

1.16. Based on technical evaluation as per provided technical evaluation criteria following is the technical scores of the applicants.

S #	Applicants ' Names	Technical scores
1.	Muhammad Afzal	87
2.	Muhammad Sohail Alamgir	64

1.17 Approval of technical evaluation report Date: 29th October, 2024

1.18 Public opening of financial proposals Date 5th November, 2024 Time 1030 hours

(a) Names of Technically Qualified candidates and proposal prices:

S.No	Name of the Applicants	Technical Score	Financial Cost (Pak. Rs.) excluding Indirect Taxes
1	Mr. Muhammad Afzal	87	3,400,000

1.19 Award recommendation

Based on the combined evaluation conducted by the Committee, **Mr. Muhammad Afzal** is determined to be the Candidate with the highest technical score and offered the evaluated Bid Price within the purview of fixed budget of PKR 4 million hence recommended to be invited to discuss and finalize necessary details for concluding the contract pursuant to RFP Clause 2.9.2