



National Disaster Risk Management Fund
A company set up under section 42 of the Companies Act, 2017
Making Pakistan Resilient

004/35/IT

INVITATION TO BIDS

Procurement of Laptops

National Disaster Risk Management Fund (hereinafter shall be termed as “NDRMF” & “Procuring Agency”) is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017, invites sealed Bids from the eligible Bidders registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue and fulfil the eligibility & qualification requirements for supply of “**Laptops**” to NDRMF as per terms & conditions mentioned in the Bidding Documents. Procurement Method will be “National Competitive Bidding” – Single Stage - One Envelope as per Public Procurement Rules, 2004.

2. Bidding document containing detailed terms & conditions for the aforesaid activity can be downloaded from PPRA website (www.ppra.org.pk) and Fund’s website i.e. www.ndrmf.pk (free of cost). Further, details can be obtained from the office of the Manager Procurement, EOBI Building, 5th Floor, G-10/4, Islamabad.

3. Bidders are requested to get registered on Public Procurement Regulatory Authority (PPRA) EPAD System (www.eprocure.gov.pk) to participate in the aforesaid bidding process. Bidders are required to submit their scanned Bids through PPRA EPAD System (www.eprocure.gov.pk) while dispatch only original Bid Securing Declaration to below footer stated address as per following schedule: -

Bids Submission Date & Time	20 th November, 2024 at 1100 hours
Bids Opening Date & Time	20 th November, 2024 at 1130 hours

4. Substance of the Bid will be considered which are submitted via EPAD System (www.eprocure.gov.pk). In case Government announces any public holiday Bids through EPAD system will be publicly opened/decrypted on next working day on same time in the presence of the participating companies/ their authorized representatives, who may choose to be present. This notice is also available on Fund’s Website i.e. www.ndrmf.pk and PPRA website at www.ppra.org.pk.

Manager (Procurement)
National Disaster Risk Management Fund (NDRMF)
EOBI Building, 5th Floor, G-10/4, Islamabad
Telephone No. 92(51) 9108300- 415
Muhammad.asif@ndrmf.pk