



National Disaster Risk Management Fund
 (A company set up under section 42 of the Companies Act 2017)
Making Pakistan Resilient

VACANCIES ANNOUNCEMENT

National Disaster Risk Management Fund (NDRMF) is a government-owned not-for-profit company, established under Section 42 of the Companies Act 2017. It provides grant financing for projects that contribute to enhancing Pakistan's resilience to climatic and other natural hazards and to strengthen the government's ability to quickly respond to disasters triggered by natural hazards.

NDRMF requires the services of vibrant & qualified professional's for following Islamabad based position's on performance based contract:

Sr.#	Position	Required Qualification & Experience (TORs available on website www.ndrmf.pk "Career Section")
1.	<p align="center">Manager - Disaster Risk Financing (One position)</p>	<p><i>The Manager will lead the work and mandate of NDRMF for implementing the "National DRF Strategy" and will be responsible for coordinating all stakeholders, leading research and development relating to develop & design of different Disaster Financing Instruments, review of policies & aligning developments of instruments accordingly. The Manager will also lead efforts in mobilizing funds, designing financial products, and building partnerships to support the DRF strategy.</i></p> <p>Qualification: Minimum 16 Years of Education in Finance, Economics, Business Administration, Risk Management or a related field of study. A PhD or other advanced degrees with specific research focused on Disaster/Climate Financing will be an added advantage.</p> <p>Experience: Minimum 08 to 10 years of professional experience with 03-05 years of specific experience in disaster risk financing, financial management, climate finance or a similar role, preferably in the fields of disaster risk management, climate change, or development sectors. Proven experience in designing and implementing financial products and mechanisms for disaster risk reduction. Strong experience in funding mobilization and partnership building.</p> <p>(For Detailed TOR's please visit www.ndrmf.pk/careers).</p>
2.	<p align="center">Technical Team Lead – NATCAT Risk Modelling & Data Centre (National) (One position)</p>	<p><i>The role of the Technical Team Lead – NATCAT Risk Modeling & Data Centre is to take responsibility for the operationalization of the NATCAT Risk Modeling & Data Centre of NDRMF, being established at NUST-Islamabad. This includes designing and supervising all activities, managing day-to-day operations, establishing linkages with national and international data centers, incorporating AI/ML elements, and enhancing the efficiency of the 'Risk Calculator'. The Technical Team Lead will also lead in planning, designing, and implementing strategic plans to ensure the data center capacity meets current and future NATCAT Model requirements.</i></p> <p>Qualification: Minimum 16 Years of Education in GIS & RS, Geo-informatics, Spatial Data Science, Hazard/NATCAT Risk Modeling, GIS Development, and Programming, or related field of study. MS/PhD qualification will be preferred.</p> <p>Experience: Minimum 08 to 10 years of professional experience with a minimum of 03-05 years' industry experience in managing data centers or large-scale GIS/RS based risk assessment projects. Expert in GIS/IT/SDI infrastructure, operating systems, configurations, and IT applications. Prior expertise of similar projects (at least 5 years) in managing GIS / Spatial Data Centers and expert knowledge of Web-GIS, Mobile-GIS, AI, and ML applications.</p> <p>(For Detailed TOR's please visit www.ndrmf.pk/careers).</p>

3.	Deputy Manager - GIS Developer / Modeling <i>(One position)</i>	<p>Qualification: Minimum 16 Years of Education in Geoinformatics, Computer Science, GIS Development and programming or related field of study.</p> <p>Experience: Minimum 06-08 years of professional experience with minimum 02-03 years of relevant expertise. Must have completed a minimum of 03 landmark national and international projects of similar nature. Expert in developing intuitive user interfaces and interactive visualizations for the dashboard using WebGIS technologies, such as JavaScript libraries (e.g., Node, Leaflet, Open Layers), mapping third-party APIs (e.g., Google Maps API), and data visualization tools (e.g., D3.js, Chart.js). Expertise in linking appropriate AI technologies, frameworks like React, Angular, or Vue.js., and platforms like Google Earth Engine to meet the NATCAT requirements and scalability needs. dashboard, while ensuring responsiveness and cross – browser compatibility.</p> <p>(For Detailed TOR's please visit www.ndrmf.pk/careers).</p>
4.	Deputy Manager – GIS Expert, NATCAT Data Centre <i>(One position)</i>	<p>Qualification: Minimum 16 Years of Education in Geoinformatics, GIS & Remote Sensing, Data Science or related field of study.</p> <p>Experience: Minimum 06-08 years of professional experience with with minimum 02-03 years of relevant expertise. Must have completed a minimum of 03 landmark national and international projects of similar nature. Proficiency in integrating heterogeneous datasets from multiple sources and formats, including vector data (e.g., shapefiles, GeoJSON) and raster data (e.g., satellite imagery, elevation models) from international data hubs and open data repositories. Understanding of spatial DBMSs (e.g., PostGIS, Oracle Spatial) and data interoperability standards (e.g., OGC standards) and experience with data transformation, conversion, and harmonization is essential.</p> <p>(For Detailed TOR's please visit www.ndrmf.pk/careers).</p>
5.	Deputy Manager – IT, NATCAT Data Centre <i>(One position)</i>	<p>Qualification: Minimum 16 Years of Education in computer science, information technology, electrical engineering, or a related field of study. Advanced qualifications or certifications in relevant areas such as network engineering, systems administration, or cybersecurity may be preferred.</p> <p>Experience: Minimum 06-08 years of professional experience with minimum 02-03 years of hands-on experience with Windows and Linux Systems, network designing and implementation, and VMware technologies. Relevant certifications of Windows/Linux/VMware/Cisco will be preferred. Previous experience working in data center operations, IT infrastructure management, or related roles is highly desirable. Experience with cloud computing platforms (e.g., AWS, Azure, Google Cloud) and hybrid cloud deployments is beneficial.</p> <p>(For Detailed TOR's please visit www.ndrmf.pk/careers).</p>
6.	Assistant Manager - IT, NATCAT Data Centre <i>(One position)</i>	<p>Qualification: Minimum 16 Years of Education in computer science, information technology, electrical engineering, or a related field of study. Advanced qualifications or certifications in relevant areas such as network engineering, systems administration or cybersecurity will be preferred.</p> <p>Experience: Minimum 03-04 years of professional experience with minimum 01-02 years of hands-on experience with Windows and Linux Systems, network designing and implementation, and VMware technologies. Relevant certifications of Windows/Linux/VMware/Cisco will be preferred. Prior experience working in data center operations, IT infrastructure management, or related roles is highly desirable. Experience with cloud computing platforms (e.g., AWS, Azure, Google Cloud) and hybrid cloud deployments is beneficial.</p> <p>(For Detailed TOR's please visit www.ndrmf.pk/careers).</p>
<u>Terms & Conditions:</u>		

- (i) **For detailed Job Description (TORs);** Applicants MUST apply **ONLINE** using an Application Form, available at www.ndrmf.pk "Career Section" by entering the required credentials on the online application form and attaching scanned copies of their CV, CNIC, educational & experience certificates, latest by **23rd August, 2024** before closing of office hours i.e. 1700 hours. No need to send hardcopy of CV and documents.
- (ii) Incomplete applications and/or applications received after the closing date & time will not be entertained and no claim whatsoever thereof will be acceptable.
- (iii) Age, Qualification and Experience etc., will be counted from the date of submission of applications. Part-time, honorary, apprentice and internee positions will not be considered/counted as experience.
- (iv) All candidates must have Higher Education Commission Verified/Equivalent Qualifications. Foreign qualified candidates must submit equivalence certificate(s) from Higher Education Commission. A selected candidate shall be required to submit HEC Verified Degree(s) before entering into employment, upon selection.
- (v) Candidates shall be required to produce all original documents at the time of interview.
- (vi) Only shorted listed candidates shall be called for test/interview after complete scrutiny of applications.
- (vii) NDRMF offers competitive remuneration and benefits package. Actual appointment salary will be based on NDRMF's standards and computation, taking into account the selected individual's qualifications and experience.
- (viii) Candidates already in Government/Semi-government Organization/Autonomous Bodies & Corporations, should apply through proper channel with NOC of the respective department issued on its letter head. Also, if such candidate gets selected, s/he shall be offered the position through contract agreement.
- (ix) The applications submitted by a candidate will be at the risk and cost of the applicant. Any information found bogus at any stage, during the induction or later in service, will result in termination of the candidature or employment thereof.
- (x) The appointment will be made subject to fulfillment of all codal/legal/administrative formalities.
- (xi) NDRMF is an equal opportunity employer; female candidates are strongly encouraged to apply.
- (xii) NDRMF has the right to defer or cancel the recruitment process of any position(s), at any stage, without assigning any reason.
- (xiii) Employment at NDRMF shall be on whole time basis and the selected candidate shall not be allowed to directly or indirectly engage in any other business, occupation or profession of any kind.

HEAD OF HUMAN RESOURCES

National Disaster Risk Management Fund

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