



National Disaster Risk Management Fund
A company set up under section 42 of the Companies Act, 2017
Making Pakistan Resilient

IFB NO. 002/27/Proc-2

INVITATION TO BIDS

Annual Maintenance SLAs for Photocopier, Printers, Telephone Exchange, Generators, ACs and Fire Suppression System in Islamabad

National Disaster Risk Management Fund (hereinafter shall be termed as “FUND” & “Client”) is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017, invites sealed Bids from the Bidders registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue and fulfil the eligibility & qualification requirements for hiring of service provider for “**Annual Maintenance Services**” to NDRMF as per terms & conditions mentioned in the Bidding Documents.

2. The bidding shall be conducted in line with the **Single Stage One Envelope** procedure of the Public Procurement Rules 2004 and **Least Cost Selection** method as envisaged under Public Procurement Regulations 2010, PPRA Procurement Guidelines or Instructions as indicated in Standard Bidding Document issued by the Authority (from time to time), and is open to all potential bidders through PPRA EPAD System (www.eprocure.gov.pk).

3. All bids must be accompanied by a **Bid Security Declaration** on the format provided in the Bidding Document **Form -4**.

4. Bidding document containing detailed terms & conditions for the aforesaid activity may be downloaded (free of cost) from PPRA’s website i.e. www.ppra.org.pk, Fund’s website i.e. www.ndrmf.pk and from **PPRA’s EPAD system**. Further, details can be obtained from the office of Manager Procurement, EOBI Building, 5th Floor, G-10/4, Islamabad.

5. Bidders are required to submit their bids for corresponding Lot(s) of interest through PPRA EPAD System (www.eprocure.gov.pk) as per following schedule:-

Bid Submission Date & Time	15 th August, 2024 at 1100 hours
Bid Opening Date & Time	15 th August, 2024 at 1130 hours

6. Bidders are requested to get registered on Public Procurement Regulatory Authority (PPRA) **EPAD System** to participate in the aforesaid bidding process.

Manager (Procurement)
National Disaster Risk Management Fund EOBI
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