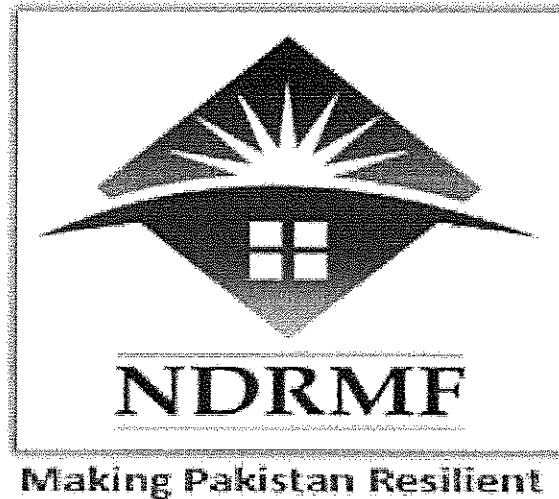


# **Announcement of Combined Evaluation Report**

**“Hiring of Firm for Creation and Production of  
NDRMF’s Biennial Flagship Report”**

**Quality & Cost Based Selection**



**1<sup>st</sup> March, 2024**

**National Disaster Risk Management Fund**

## Technical & Financial Evaluation - Basic Data

- 1.1 Name of country Islamic Republic of Pakistan
- 1.2 Client:  
 (a) name National Disaster Risk Management Fund  
 (b) address, phone, facsimile EOBI Building, 5<sup>th</sup> Floor, G-10/4, Islamabad.  
Phone: - +92(51) 9108300.  
Email: [muhammad.asif@ndrmf.pk](mailto:muhammad.asif@ndrmf.pk)
- 1.3 Type of assignment Hiring of Firm for "Creation & Production of NDRMF's Biennial Flagship Report"
- 1.4 Method of selection: Quality & Cost Based Selection (QCBS)
- 1.5 Request for expressions of interest:  
 (a) publication on Public Procurement Authority Website Yes  
 (b) publication in national newspaper(s) Yes  
 (c) number of responses Four (04)
- 1.6 Shortlist:  
 (a) names/nationality of firms/associations  
i. M/s Hyphen Consultancy  
ii. M/s Centre for Economic Research in Pakistan  
iii. M/s EMC Pakistan (Pvt) Ltd  
iv. M/s Capacity Analytics and COMSATS University (JV)
- 1.7 Request for Proposals:  
 (a) issuance to Consultants Date: 26<sup>th</sup> January, 2024
- 1.8 Amendments and clarifications to the RFP (describe) N/A.
- 1.9 Contract Type: Lump-sum Contract
- 1.10 Proposal submission:  
 (a) Envelope (Technical & Financial) Two envelopes (Technical and Financial proposals in separate sealed envelopes)  
 (b) Proposals submission Date: 16<sup>th</sup> February, 2024 Time: 1100 hours
- 1.11 Opening of Technical Proposals by selection committee Date: 16<sup>th</sup> February, 2024 Time 1130 hours
- 1.12 Number of proposals submitted by Firms Three (03)
- 1.13 Evaluation committee:  
 Members' names and titles  
1) DGM -PHCSP, (Chairman).  
2) Manager Procurement (Member/Secretary).  
3) Manager –DRR (Member)  
4) DM Media (Member)
- 1.14 Proposal validity period 120 Days

1.15 Criteria, and point system for the evaluation of the Technical Proposals:

Sr. #	Criterion	Points
1.	Specific experience of the Consultant (as a firm) relevant to the Assignment w.r.t research & development related projects focusing on "Climate Change Adaptation and Disaster Risk Management, both international approach and within the specific context of Pakistan"	10
2.	Demonstrated Capacity/Expertise in the field of conducting research, including literature review, data analysis, report writing	10
3.	Adequacy and quality of the proposed methodology, and work plan in responding to the Terms of Reference (TORs) The number of points to be assigned to the following sub-criteria and relevant weights:	40
3.1	<b>Methodology</b> [It will be assessed as to whether the proposed methodology is clear, responds to all the components and requirements of the TORs]	20
3.2	<b>Staffing Plan</b> [Overall team composition is as per TORs, appropriately deployed and has adequate qualifications & skills mix; and the work plan has rational inputs of Experts]	10
3.3	<b>Work Plan</b> [It will be assessed that work plan is responding to the given timelines of the client, realistic, implementable and covering all the aspects/components of service delivery]	10
4.	<b>Key Experts' qualifications and competence for the Assignment:</b>	40
	The number of points to be assigned to each of the above positions or disciplines shall be determined considering the following sub criteria and relevant percentage weights:	
(b)	Relevant education/qualification	30%
(c)	Relevant experience in the respective fields and similar experience as per TORs	70%
4.1	<b>Climate Change Expert:</b> <ul style="list-style-type: none"> <li>• Masters' degree in physical natural sciences, environmental management / economics, climate change, sustainable development, public policy or a related field.</li> <li>• 10 years of post-Master's relevant experience at the national or international level in advisory services, climate change programming, project proposal development, or other related activities/fields</li> <li>• Proven track record of successful engagement in climate-related projects with significant impact.</li> <li>• Expertise in emission reduction strategies, carbon pricing mechanisms, and climate finance, desirable</li> <li>• Demonstrated ability to liaise and collaborate with government agencies, private investors, international organizations, and other stakeholders at a senior level.</li> <li>• Leadership skills to foster teamwork and build effective partnerships.</li> <li>• In-depth understanding of international climate agreements and frameworks, such as the Paris Agreement and the UNFCCC.</li> </ul>	15
4.2	<b>Disaster Risk Reduction (DRR) Expert :</b> <ul style="list-style-type: none"> <li>• Master degree from nationally/ internationally recognized university in any of the subjects i.e. Disaster Risk Reduction/ Management, Crisis Management, Social Sciences,</li> </ul>	15

	<p>Humanitarian affairs, Public Policy/ Public Administration or any related Technical disciplines.</p> <ul style="list-style-type: none"> <li>• At least 10 years of work experiences in any public /private sector/NGOs development project in the areas of DRR or related fields</li> <li>• Experience in managing and leading baseline studies in DRR are highly desirable</li> <li>• Knowledge of quantitative and qualitative data collection tools</li> </ul>	
4.3	<p><b>Survey Design &amp; Implementation Expert:</b></p> <ul style="list-style-type: none"> <li>• Master degree from nationally/ internationally recognized university in any of the subjects i.e. Monitoring &amp; Evaluation, Change Management, Social Sciences, Humanitarian affairs, Public Policy/ Public Administration or any related Technical disciplines</li> <li>• Minimum 10 years of experience in designing, implementing, managing and coordinating baseline survey/research/assessment/etc.</li> <li>• He /She should have excellent academic and research background and have proven track record in conducting similar assignment</li> <li>• Prior research and survey experience on Climate Change/ DRR related issues will be a strong advantage</li> <li>• Demonstrated Knowledge and experience of using research/survey concept, approaches, tools, techniques, methodologies, sampling, etc.</li> <li>• Experience in qualitative and quantitative data collection, validation, entry and analysis using statistical software and drafting skills</li> <li>• Basic knowledge of the Results Based Management, LFAs etc. will be desirable</li> </ul>	10
<b>Total Points =</b>		<b>100</b>

The minimum technical score (St) required to pass is: 70 Marks

1.16 Technical Scores of the Firms :-

S	Firms' names	Technical scores
1.	M/s Hyphen Consultancy	65
2.	M/s Centre for Economic Research in Pakistan	90
	M/s Capacity Analytics & COMSATS (JV)	76.25

1.17 Approval of technical evaluation report

Date: 21<sup>st</sup> February, 2024

1.18 Public opening of financial proposals

Date 29<sup>th</sup> February, 2024 Time 1030 hours

(a) Names and proposal prices (mark Consultants that attended public opening)

M/s Centre for Economic Research in Pakistan – Rs.8,136,000/- (Exclusive of taxes),

M/s Capacity Analytics & COMSATS (JV) – Rs.7,401,000/- (Exclusive of taxes)

1.19 Methodology (formula) for evaluation of cost

QCBS  
 $S = St * T + Sf * P$  (T= 0.8 & P= 0.2)

## 1.20 QCBS

- (a) Technical, financial and final scores (Quality-Based: technical scores only)

S	Firms names	Financial scores	Combined Score
1	M/s Centre for Economic Research in Pakistan	90.97	90.2
2	M/s Capacity Analytics & COMSATS (JV)	100	81.0

**2. Award Recommendation**

Based on the financial evaluation and combined evaluation as per QCBS method, conducted by the committee, **M/s Centre for Economic Research in Pakistan** is determined to be the "**Highest Ranked**" Firm for award of Contract for Creation & Production of NDRMF's Biennial Flagship Report.

