

Announcement of Technical Evaluation Report

**HIRING OF INDIVIDUAL CONSULTANT FOR
DEVELOPING BUSINESS STRATEGY DOCUMENT**

RFP # NDRMF/M&E/BUSINESS STRATEGY 2023



23 November, 2023

National Disaster Risk Management Fund

Technical Evaluation - Basic Data

- 1.1 Name of country Islamic Republic of Pakistan
- 1.2 Client:
(a) name National Disaster Risk Management Fund
(b) address, phone, facsimile EOBI Building, 5th Floor, G-10/4, Islamabad.
Phone: - +92(51) 9108300.
Email: muhammad.asif@ndrmf.pk
- 1.3 Type of assignment Hiring of Individual Consultant for Business Strategy Document
- 1.4 Method of selection: Quality & Cost Based Selection (QCBS)
- 1.5 Request for Proposals:
(a) publication on Public Procurement Authority and NDRMF Websites Yes
(b) publication in national newspaper(s) Yes
(c) number of responses One (01)
- 1.6 Request for Proposal Notice
Publication date 23rd October, 2023
- 1.7 Amendments and clarifications to the RFP (describe) N/A.
- 1.8 Contract Type: Lump-sum Contract
- 1.9 Proposal submission:
(a) Envelope (Technical& Financial) Two envelopes (Technical and Financial proposals in separate sealed envelopes)

(b) Proposals submission Date: 8th November, 2023 Time: 1100 hours
- 1.10 Opening of Technical Proposals by Procurement committee Date: 8th November, 2023 Time 1130 hours
- 1.11 Number of proposal submitted One (01)
- 1.12 Evaluation committee:
Members' names and titles 1) Manager DRR (Chairman)
2) Manager Procurement (Member/Secretary).
3) Manager M&E (Member)
- 1.13 Proposal validity period 90 Days
- 1.14 Criteria, and point system for the evaluation of the Technical Proposals:



Sr. No	Criterion	Marks
1	Qualification	20
1.1	A minimum of Post-Graduate University degree in Economics, Public Administration, Public Finance, or Equivalent (Copy of degree must be provided)	15
1.2	Diploma/Certification in Project Management (copy of certificates must be provided)	5
2	Experience	40
2.1	Prior consultative engagements of a similar nature and experience in project management as demonstrated in previous assignments. (Provide record, contract, experience certificates)	30
2.2	Experience (min 3 years) with other international and national level public sector modernization initiatives (provide documentary evidence i.e. contracts, work experience)	10
3	Physical Verification of Qualification and Experience	40
3.1	Professional Knowledge in similar projects based skills.	10
3.2	Excellent and proven analytical skills	5
3.3	Excellent & Proven English Writing Skills	10
3.4	Strong Interpersonal Skills- Including but not limited to the ability to work under pressure with restrictive timelines and to establish and maintain effective working relationships with people.	10
3.5	Ability to take initiative and work independently as well as part of a team to meet deadlines.	5
Total (1+2+3)		100

The minimum technical score required to pass is : 70

1.15. Based on technical evaluation as per provided technical evaluation criteria following is the technical scores of the applicants:

S #	Applicants ' names	Technical scores
1.	Ms. Barirah Zaufishan	95

1.16 RECOMMENDATIONS

Foregoing in view, Procurement Evaluation Committee recommended that based on the results of the technical evaluation, the following applicant obtained technical scores of 70 or more has been recommended as technically qualified and her Financial Proposal shall be opened publically on pre-fixed date in the presence of Committee members and the technically qualified applicant:

i- Ms. Barirah Zaufishan