

## Annex-I : Technical & Financial Evaluation - Basic Data

- 2.1 Name of country Islamic Republic of Pakistan
- 2.2 Client:  
 (a) name National Disaster Risk Management Fund  
 (b) address, phone, facsimile EOBI Building, 5<sup>th</sup> Floor, G-10/4, Islamabad.  
Phone: - +92(51) 9108300.  
Email: [muhammad.asif@ndrmf.pk](mailto:muhammad.asif@ndrmf.pk)
- 2.3 Type of assignment Hiring of Individual Consultant for Business Strategy Document
- 2.4 Method of selection: Quality & Cost Based Selection (QCBS)
- 2.5 Request for Proposals:  
 (a) publication on Public Procurement Authority and NDRMF Websites Yes  
 (b) publication in national newspaper(s) Yes  
 (c) number of responses One (01)
- 2.6 Request for Proposal Notice Publication date 23<sup>rd</sup> October, 2023
- 2.8 Amendments and clarifications to the RFP (describe) N/A.
- 2.9 Contract Type: Lump-sum Contract
- 2.10 Proposal submission:  
 (a) Envelope (Technical& Financial) Two envelopes (Technical and Financial proposals in separate sealed envelopes)  
 (b) Proposals submission Date: 8<sup>th</sup> November, 2023 Time: 1100 hours
- 2.11 Opening of Technical Proposals by Procurement committee Date: 8<sup>th</sup> November, 2023 Time 1130 hours
- 2.12 Number of proposal submitted One (01)
- 2.13 Evaluation committee:  
 Members' names and titles 1) Manager DRR (Chairman)  
2) Manager Procurement (Member/Secretary).  
3) Manager M&E (Member)
- 2.14 Proposal validity period 90 Days
- 2.15 Criteria, and point system for the evaluation of the Technical Proposals:



Sr. No	Criterion	Marks
<b>1</b>	<b>Qualification</b>	<b>20</b>
1.1	A minimum of Post-Graduate University degree in Economics, Public Administration, Public Finance, or Equivalent (Copy of degree must be provided)	15
1.2	Diploma/Certification in Project Management (copy of certificates must be provided)	5
<b>2</b>	<b>Experience</b>	<b>40</b>
2.1	Prior consultative engagements of a similar nature and experience in project management as demonstrated in previous assignments. (Provide record, contract, experience certificates)	30
2.2	Experience (min 3 years) with other international and national level public sector modernization initiatives (provide documentary evidence i.e. contracts, work experience)	10
<b>3</b>	<b>Physical Verification of Qualification and Experience</b>	<b>40</b>
3.1	Professional Knowledge in similar projects based skills.	10
3.2	Excellent and proven analytical skills	5
3.3	Excellent & Proven English Writing Skills	10
3.4	Strong Interpersonal Skills- Including but not limited to the ability to work under pressure with restrictive timelines and to establish and maintain effective working relationships with people.	10
3.5	Ability to take initiative and work independently as well as part of a team to meet deadlines.	5
<b>Total (1+2+3)</b>		<b>100</b>

The minimum technical score required to pass is : 70

2.16. Based on technical evaluation as per provided technical evaluation criteria following is the technical scores of the applicants:

S #	Applicants' names	Technical scores
1.	Ms. Barirah Zaufishan	95

2.17 Public opening of financial proposals

Date: 23<sup>rd</sup> November, 2023 Time 1500 hours

(a) Names of Technically Qualified candidate and proposal prices:

Name of the Applicants	Combined Score $[(S(t) \times T + S(f) \times F)]$	Financial Cost (Pak. Rs.) excluding Indirect Taxes	Ranking As per QCBS Method
Ms. Barirah Zaufishan	96	1,500,000/-	1 <sup>st</sup>

2.18. Price  
Reasonability of  
Single Responsive  
Bid

Public Procurement Rule Rule 38B (Single responsive bid in goods, works and services) states that the procuring agency shall consider single bid in goods, works and services if it;-

- A. meets the evaluation criteria, ensures compliance of specifications and other terms & conditions expressed in advertisement or bid solicitation documents;
- B. is not in conflict with any provision of the Ordinance;
- C. conforms to the technical specifications;
- D. has financial conformance in terms of rate reasonability.

Following the combined evaluation, the committee determined that Proposal of Ms. Barirah satisfies all four of the aforementioned criteria i.e. meets the evaluation criteria, is not in conflict with any provision of the Ordinance, conforms the Terms of References of the assignment mentioned in Section 4 of the RFP document and the financial price quoted is also found reasonable, since the total Quoted Fee of Consultancy including all allied charges amounting to PKR 1,500,000/- fall within the estimated budget of the activity, i.e., PKR 1.6 Million (exclusive of indirect taxes).

2.19. Award  
Recommendation

Based on the financial evaluation conducted by the committee, **Ms. Barirah Zaufishan** is determined to be the highest ranked Consultant and recommended to be invited for the contract negotiation pursuant to RFP Clause 2.17 in accordance with Quality & Cost Based Selection Method.

