

Terms of Reference

Project:	Pakistan: National Disaster Risk Management Fund		
Expertise:	Social Safeguard Consultant-II	Contract Type:	Per month Remuneration (Time-Based)
Source:	National	Category:	Independent
Estimated Start Date:	15 th October, 2022	End Date:	31 st December, 2024
Reports to:	Head PHCSP		

Background:

The National Disaster Risk Management Fund (NDRMF) is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017. It is a government-owned non-banking financial intermediary with a corporate structure. NDRMF (hereinafter may also be referred to as “Fund”) recently launched World Bank funded project “Pakistan Hydromet and Climate Services Project/PHCSP”. The Project Development Objective is; to strengthen delivery of reliable and timely climate and hydro-meteorological services and enhance community resilience to shocks. Shocks include socio-economic disruptions caused to communities by climate risks, health emergencies, food security and natural disasters. The proposed objective is also aligned with World Bank’s existing Country Partnership Strategy for Pakistan which identifies climate change adaptation and mitigation as a cross-cutting area. Under the project, Fund will provide the funds as “Grant Financing” to Fund Implementation Partners (FIPs), both from the public and non-public sectors, to implement project activities according to its devised/approved mechanisms and protocols.

In this regard, under the project’s financing, Fund intends to hire services of Social Safeguard Consultant-II to perform following tasks: -

Detailed Tasks: -

- 1) Review and screen the proposals submitted by Fund Implementing Partners (FIPs) from social protection and social development.
- 2) To ensure that the Fund does not finance any category “A” sub-projects.
- 3) During screening, provide advice to the FIP to ensure that safeguard (involuntary resettlement, and indigenous peoples) impacts are avoided or minimized, and/or mitigated sufficiently.
- 4) Contribute to capacity building of the Fund and FIPs staff in planning and implementing social disaster prevention interventions.
- 5) Preparation of standalone Social Safeguard for every subproject.
- 6) Facilitate the FIPs in screening out the projects and compliance of social safeguard documents.
- 7) Facilitation to FIPs for preparation of VLD Safeguard documents and report. M&E of social safeguard compliance in the field.
- 8) In accordance with the ESMS ensure that safeguard documents as required are prepared.

- 9) Set financing conditions for subprojects and ensure all safeguards requirements are complied with.
- 10) Preparation of periodical progress reports of the projects for World Bank and NDRMF
- 11) Monitor subprojects to ensure safeguards compliance in accordance with safeguards documents prepared, in case of non-compliance assist FIPs on preparation a time bound Corrective Action Plan and ensure its effective implementation.
- 12) Conduct outreach on the safeguards requirements and processes under the ESMS and provide training and capacity-building to NDRMF PHCSP FIPs.
- 13) Ensure the establishment and operations of similar mechanisms in the FIPs and facilitate/follow-up on the resolution of complaints related to the NDRMF operations and financed sub-projects.
- 14) Conduct periodic reviews of procedures, guidelines and checklists for continuous improvements in the light of lessons learnt.
- 15) Assist and coordinate in conducting due diligence for grant proposals and facilitate in preparation of the social safeguard-section of the DDRs to FIPs.
- 16) Carry out any other responsibilities as assigned by the management.

Qualification and Experience:

Qualifications: -

Master's Degree in Social Sciences, , Economics, Project Management, Development Studies or related field;

Professional experience: -

Two (02) years' professional experience with a national or international organization in the field of Social Safeguards Planning & Management(iii) good understanding of Climate Change; (iv) good understanding of the GoP and Development partners' procedures;(v) Familiarity with legal frameworks on Social Safeguards (vi) Hands on experience of developing DDRs, RAP/ LARP & Compliance Monitoring & Reporting. (Vii)Experience of working with the Government counterparts, international donors and UN agencies will be an added advantage

Other knowledge, additional competences

- Excellent project writing skills
- Good working knowledge of ICT technologies (related software, phone, fax, email, the internet) and computer applications (e.g. MS Office, database programmes)
- Working knowledge of communication systems e.g. MS-Teams, Skype for Business
- Proficiency in English and the local language of assignment
- Excellent communication and networking skills
- Good report writing skills

Selection Method:

Selection shall be done in accordance with Para 7.36 of "Procurement Regulations for IPF Borrowers" July 2016 [Revised November 2017, July 2018 and November 2020] ("Procurement Regulations")