**Terms of Reference**

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| Project: | Pakistan: National Disaster Risk Management Fund |
| Expertise: | Environment Specialist |
| Source: | National | Category: | Independent |
| Estimated Start Date: | 15th June 2021 | Estimated End Date: | 15th June 2024 |
| Reports to: | General Manager Quality Assurance Group  | Location | Islamabad |

TBD = To Be Decided (upon completion of hiring process)

**Background:**

The National Disaster Risk Management Fund (NDRMF) is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017. It is a government-owned non-banking financial intermediary with a corporate structure. NDRMF (hereinafter may also be referred to as “Fund”) recently launched World Bank funded project “Pakistan Hydromet and Climate Services Project/PHCSP”. The Project Development Objective is; to strengthen delivery of reliable and timely climate and hydro-meteorological services and enhance community resilience to shocks. Shocks include socio-economic disruptions caused to communities by climate risks, health emergencies, food security and natural disasters. The proposed objective is also aligned with World Bank’s existing Country Partnership Strategy for Pakistan which identifies climate change adaptation and mitigation as a cross-cutting area. Under the project, Fund will provide the funds as “Grant Financing” to Fund Implementation Partners (FIPs), both from the public and non-public sectors, to implement project activities according to its devised/approved mechanisms and protocols.

In this regard, under the project’s financing, Fund intends to hire services of Environment Specialist to assist the Fund’s team for screening and categorization and preparing **ESPMs** through technical support/facilitation of Fund Implementing Partners (FIPs).

**Scope of Work**

The consultant will support the project team in the preparation, implementation, monitoring and supervision of ESMPs (approx., but not limited to, 12 – 18 in numbers) for all approved PHCSP subprojects, in line with World Bank and National Policies & Guidelines. To achieve the project’s objectives, the consultant will closely work with all relevant stakeholders i.e., NDRMF Project Team, Fund Implementing Partners and the World Bank’s Safeguards Team.

**Detailed Tasks**

The Consultant will carry out the tasks including, but not limited to the following:

1. Assist the Fund Team and facilitate the FIPs for screening and categorization of projects according to ESMF
2. Assist the Fund’s environmental safeguards team and facilitate the FIPs for preparation of EMPs, and any other environmental safeguard instrument in accordance with the World Bank approved ESMF
3. Facilitate and guide the FIPs in collection of primary and secondary data required for preparing EMPs
4. Conduct field visits to the subproject sites when and where required
5. Facilitate the FIPs to ensure meaningful stakeholder consultations with the line departments and communities as part of ESMP preparation
6. Guide FIP in liaising with the local EPDs (Environmental Protection Departments) and relevant agencies for regulatory approvals and consultation
7. Ensure that the costs for implementation of ESMP and compliance monitoring, and any capacity strengthening measures, are included in the sub-project budget.
8. Ensure that comments received from the Fund & World Bank are incorporated in the preparation of sub-project specific ESMPs.
9. Ensure that sub-project complies with the applicable environmental safeguards’ policies/guidelines of World Bank and respective EPAs
10. Visit if required, to guide FIPs on collecting data from the concerned offices of EPAs and other line department like forest, agricultures and wildlife.
11. Assist the Fund team for training need assessment of FIPs regarding environmental safeguards and ensure preparation of training plan in the ESMP with cost provision
12. Guide FIP in submission of final draft ESMPs to Fund for review, and addressing comments of NDRMF and WB.
13. Ensure the on-ground implementation of environmental management systems for compliance monitoring and supervision of environmental safeguards requirements as guided by national, provincial and WB policies. Ensure through regular field visits, discussion with respective focal persons and independent field monitoring that safeguards compliance is being done at activity sites; appropriate mitigation measures are being adopted and properly reported back.
14. Deliver, support, monitor and supervise provision of trainings regarding environmental safeguards of related activities.

**Expected Outputs/Deliverable**

* Screening and categorization of projects as per ESMF
* Screening out environmental category A projects
* Stakeholders’ consultation (line department & Community)
* Finalization of environmental baseline along with data
* Preparation of ESMP as per Fund’s and World Bank guidelines and satisfaction

**Qualification and Experience:**

**Qualification:**

At-least Master’s degree [minimum sixteen (16) years of education], in Environmental Sciences/Studies/Management/Engineering or Natural Resource Management or related discipline from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan.

**Work Experience:**

* Minimum seven (07) years’ relevant experience in developing and implementing of Environment Impacts’ related documents.
* Experience for working in the World Bank and other international Donor Agencies funded Public Sector Development Projects will be accorded due weightage
* Must have experience of preparing and reviewing environmental safeguard instruments especially ESMPs
* Candidate should have the sufficient knowledge of the Environment Safeguards Standards of the IFIs’ funded projects especially World Bank.
* Candidates with experience of forestry, wildlife, tourism sector projects funded by development organisations shall be accorded more weightage.

**Knowledge and skills:**

* Excellent written and verbal communication skills.
* Computer skills in word processing and spreadsheets are necessary to fulfil job requirements
* Outstanding analytical abilities as evidenced from experience

 **Selection Method:**

Selection shall be done in accordance with Para 7.36 of “Procurement Regulations for IPF Borrowers” July 2016 [Revised November 2017, July 2018 and November 2020] (“Procurement Regulations”)